

<b>केन्द्रीय विद्यालय सैनिक विहार दिल्ली-34</b>		<b>KENDRIYA VIDYALAYA SAINIK VIHAR, DELHI-34</b> TELEPHONE: 27025480 FAX: 27022979
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F. No.38/KVSV/2021-22/

दिनांक: 09.08.2021

Bid security (EMD): Rs. 10,000 (Ten Thousand Only)

Sale Price of Tender document: Rs.500.00

Last date to submit by speed post 25.08.2021 by 12.00 Noon

Issued from 09.08.2021 to 25.08.2021

To

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**Sub: - Rate Contract for Purchase of Furniture Items during contract period**

01	Description of work	Rate Contract for Furniture Items requirement during contract period
02	Specifications of the items	As mentioned along with list of items, samples, general standards in use.
03	Owner	KV Sainik Vihar
04	Earnest Money Deposit	Rs.10000/- by DD/BC favoring "VVN Account KV Sainik Vihar" payable at New Delhi).
05	Time of Completion	15 days from the date of placing the supply order.
06	Performance Security Deposit	Rs.10% which will be refunded after 3 months of contract period
07	Schedule of submission	Up to 1200 hrs on 25.08.2021 at KV Sainik Vihar Delhi
08	Date & time of opening Quotation	01:00 P.M. on 25.08.2021

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan a centrally funded Autonomous Body is a Society registered under Societies" Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya's set up for imparting education to the children of transferable Central Govt. Employee.
2. **Sealed Tenders are invited in two bid system (Technical and Commercial both).**
3. **Both bids should be sent separately in two sealed envelopes super scribing the Technical bid (Annexure A) & Commercial Bid (Annexure B & C) on the top of the envelopes. The terms and conditions of the tender are enclosed. Technical Bid will be opened first and Commercial bid shall be opened in respect of those tenderers, which fulfill the conditions stipulated in Technical Bid. Both tenders should be sent to undersigned so as to reach on or before 25<sup>th</sup> August 2021 which will be opened on same date at the address mentioned above in the presence of those tenderers, who may choose to be present. The particulars of the tender are required to be filled in enclosed proforma only. Bids not sent as per above requirement will not be opened.**
  - a. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya SAINIK VIHAR New Delhi for Furniture Requirement in the list attached for a period of **One Year** which may be extended. Where Bureau of India Standards (BIS) or any recognized certification marked goods are available in market, goods with those or equivalent marking only shall be offered.

- b. The contract shall be for service and supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- c. All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties livable should be quoted separately.
- d. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only)
- e. The price should be quoted in Indian Rupees only.
- f. Each bidder shall submit only one quotation.
- g. Email or Facsimile quotations are not acceptable.
- h. The bid should be submitted along with EMD for **Rs.10000/-** by bank draft in favour of VVN Kendriya Vidyalaya SAINIK VIHAR New Delhi
- i. The firm should enclose supporting documents regarding registration of GST/IT/PAN.

#### **4. Validity of quotations**

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

#### **5. Evaluation of quotations**

The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are:

- a) Properly signed, and Conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

#### **6. Award of contract:**

- a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above.
- b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period.
- c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- d) Normal commercial warranty/guarantee shall be applicable to the supplied goods.
- e) Payment shall be made within 30 days after the delivery of goods and their acceptance.
- f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any a time prior to the award of the contract.
- g) The successful bidder has to deposit performance security with the Rs.10% of total amount in favour of VVN Kendriya Vidyalaya SAINIK VIHAR in the form of DD.
- h) The supplier shall quote the rates of each item for the quantity mentioned in the list Enclosed. The rate list indicating price must be signed with seal by the Authorized person of the supplier. The rates quoted shall be final for the contract period of one year. If any taxes are to be charged extra, it should be specifically mentioned in the list.
- i) The rates quoted by the contractor shall hold good up to 12 months. No amendment in the rate except increase in the rates of Sales Tax/VAT/GST during the period of execution of the contract will be accepted.

- j) The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide.
- k) Tenderer will have to supply the article within 02 weeks of the issue of supply order or any other period specified in order.
- l) In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representatives and are liable to be rejected if the articles supplied are not according to the approved samples or do not confirm to the specifications prescribed.
- m) In the event of defective supply of material leading to rejection of material, the Supplier/contractor will replace the material without any extra cost.
- n) Income Tax will be deducted at the time of payment as per Income Tax Act and rules.
- o) On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and conditions of the quotation. If the contractor fails to supply the article/provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person (s) or firm and the difference of price, if any shall be deducted from the earnest money / security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
- p) The Firms shall deposit bid security as mentioned separately in the form of Account Payee Demand Draft/Pay order which would be returned to the unsuccessful bidders after the expiry of the 30 days after the award of contract. The performance security as mentioned in Tender Notice should be furnished by the successful bidder in the form of Demand Draft/Pay order. This will remain valid for the period of 60 days beyond the date of completion of all contractual obligations including warrantee and bid security can be adjusted by the successful bidder against the performance security.
- q) The amount of Security Deposit shall be retained the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect earning in the articles supplied within this period.
- r) Refusal to execute the supply/work orders shall be viewed as violation of the provisions of the agreement and may lead to removal of such supplier from the panel of KV in addition to forfeiting of security deposit.

**7. Last date and time of receipt of quotations.**

You are requested to submit the sealed quotations through speed post/registered post to the Kendriya Vidyalaya, SAINIK VIHAR New Delhi subscribed on the envelope as "Rate Contract for Furniture Requirement during contract period due **on 25.08.2021 latest by 12.00 Noon**. The quotations shall be opened at 01.00 p.m on 25.08.2021. The bidders or their authorized representatives, who intend to attend the tender opening, are to bring with them letters of authority from the corresponding tenderers.

(PRINCIPAL)  
KV Sainik Vihar  
New Delhi

## TECHNICAL BID

### TERMS AND CONDITIONS

1. The tenderers need to quote the rates as per Commercial bid as per Annexure B & C ( Not to be attached with Technical bid)
2. The tenderers are required to submit the EMD of Rs. 10,000/- by way of DD/BC in favour of VVN Account Kendriya Vidyalaya SAINIK VIHAR payable at Delhi, along with the tender failing which the tender is liable for rejection. Cheque will not be accepted as EMD.
3. The Tenderer should have experience in this line.
4. Tenderer will submit the contact numbers of persons, firms and companies which are utilizing the services of the contractor.

### (DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID)

1. A duly self attested copy of GST registration, PAN Card must be enclosed with the Technical Bid, failing which the Tender will be liable for rejection.
2. A copy of Returns of IT etc filed of latest year to be enclosed.
3. Contact numbers of other clients/CUSTOMERS to be enclosed.
4. The tenderers are required to submit the EMD of Rs. 10,000/- by way of DD in favour of VVN , Kendriya Vidyalaya SAINIK VIHAR payable at Delhi, along with Technical Bid of the tender failing which the tender is liable for rejection

(Signature of Tenderer for having agreed to above conditions)

**COMMERCIAL BID**

**A. COMMERCIAL TERMS AND CONDITIONS**

- 1) Rate may be quoted as per Annexure C.
- 2) The rate quoted should be inclusive of all labour, material charges, Misc charges like transport etc. which is binding for entire contract period ,
- 3) Rates are firm. No escalation due to increase in material and labour charges will be paid extra during contract period.
- 4) Initially contract will be on trial basis for a period of 3 months from the date of awarding contract. On satisfactory performance of the trial period, the KVS reserve the right to extend the contract on the same rate and terms and conditions for the total period of 12 months (Including the period of trial) or more.
- 5) The said contract would cover general requirements on need basis.
- 6) Be it clearly understood and agreed that time is essence of contract.
- 7) Payment will be made on monthly basis. The Supplier should submit bills with copy of Work Order and other details to Committee in Charge by 5<sup>th</sup> of the succeeding month. The satisfactory work completion certificate shall be submitted along with the bills.
- 8) Payment will be arranged within 30 days of the acceptance of the bill in normal circumstances. Any delay in submission of the bill as above will be at your risk and cost
- 9) The Supplier will maintain a detail separately which should got countersigned by Committee In Charge or users.
- 10) No over writing or corrections will be allowed on bills or documents.
- 11) The Supplier shall work under the direction of Committee In Charge for this contract
- 12) The contract may be terminated by the KVS in case of repeated delays in starting the supply. In such case no compensation will be claimed by Supplier.
- 13) The said contract may be terminated by giving one month notice by KVS side.
- 14) The sample of Furniture material to be supplied shall be made available and get approval before the start of the work to the Committee in Charge or any authorized representative.
- 15) In case of any dispute, anomalies or difference of opinion, the decision of Principal KVS shall be final and binding.

- 16) The Supplier shall not be allowed to outsource any part of the contract work to any subcontractor.
- 17) KVS shall reserve the right to cancel contract without assigning any reason thereof.
- 18) KVS also reserve the right to increase and decrease the work during the contract period with prior intimation to the Supplier.
- 19) KVS Sainik Vihar will not have obligation and Supplier shall indemnify KVS Sainik Vihar against any / all claim which may arise under the provision of various acts, Govt. order etc and any breach of such laws or regulations shall be deemed to be breach of this contract.
- 20) Furniture will be done as per sample or instructions given during process of Furniture. Paper will be used best for the purpose or as per sample whichever is better.

## **B. GENERAL TERMS AND CONDITIONS**

1. This document states the complete information of date of submission & opening of QUOTATIONS, period allowed for the work etc. The tenderers shall be deemed to have studied the items, specifications and details of the supplies to be made within the time schedule attached and to have acquainted himself/ themselves with the conditions attached. The bidders/their representatives are permitted to be present at the time of the opening of the QUOTATIONS.
2. The rates are to be quoted in whole rupee (not in paise) and should be F.O.R. at KV Sainik Vihar inclusive of all taxes as applicable. Only in the event of acceptance of the quotation, supply order will be issued to the firm. The responsibility of mentioning correct rate lies with the firm/ QUOTATIONS. The rates quoted by the Supplier shall hold good up to One Year.
3. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure should be written above and the same should be attested with full signature by the same signatory with stamp, who signed the quotations, in the absence of the attested corrections the quotations is liable to be rejected.
4. The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e., with respect to all the articles mentioned in the attached statement or in respect of any one or more than on article specified in the attached statement.
5. EMD will be refunded in the event of rejection of quotation. The earnest money will be forfeited in the event of failures to comply with the contract. In the event of acceptance of the quotation, the earnest money will be adjusted towards Security Deposit/ Performance Security which shall be payable Rs.10%/- . The quotations without Earnest Money Deposit, whatsoever, will not be accepted in accordance with Article 180(iv) of the Accounts Code of KVS.
6. The firm should never have been blacklisted by any Govt./Pvt. Organization as on date. The same needs to be submitted on an affidavit duly notarized. However, given the credentials of the bidder, the undersigned reserves all the rights of any discretion in this regard.
7. On acceptance of the quotation, it will become a contract and the Supplier shall be bound by the terms and conditions of the quotation. If the Supplier fails to supply the article/provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person(s) or firm and the difference of price, if any shall be deducted from the earnest money/ security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the Supplier shall be liable to pay this amount.

8. In the event of acceptance of the quotation and placing of the order for purchase, the articles/Providing services may be subjected to inspection by the undersigned or her representatives and are liable to be rejected if the articles supplied/providing services are not according to the approved items or do not confirm to the specification prescribed. The successful tenderers will have to supply the articles within 05 days of the issue of supply order at a place mentioned in the supply order.
9. Along with the quotation a copy of GST Certificate and Income Tax clearance Certificate etc. is required to be submitted. The quotation of unregistered firm will not be accepted.
10. Sealed envelope will be opened on 25.08.2021 at 01.00 PM in the office of the undersigned in the presence of the purchase committee and the representatives of firms, if any. Further, decision regarding supply will be taken by the committee after inspection of the articles; specification, quality etc. and decision of the committee shall be final. If the QUOTATIONS is accepted, the payment of the Bill as per the approved rates of the articles will be made by Cheque/DD/RTGS only. The TDS will be deducted as per Income Tax Act & Rules, as applicable.

#### **11. UNRESPONSIVE QUOTATIONS**

The following kind of QUOTATIONS will be treated as unresponsive QUOTATIONS:

QUOTATIONS not enclosed with the required DD of EMD amount of Rs10000/- (Ten Thousand Only).

Unsigned QUOTATIONS document/terms & conditions/pricing bid document.

The QUOTATIONSER not agreeing to any of the terms & conditions so listed. The bidder should not impose any counter condition and in such case QUOTATIONS shall be liable to be summarily rejected.

The Supplier shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. No under letting or subletting to any person or body corporate for the execution of the contract or any other part thereof is permitted under any circumstances.

**False Information:** In the event of furnishing false/incorrect/incomplete information by the bidder, the EMD in respect of such bidder shall be forfeited. Further during the performance of the contract, if it is detected that the contract has been obtained by furnishing the false/incorrect/incomplete information in the QUOTATIONS, the agreement is liable to be terminated and performance security and other payments due to the Supplier shall be forfeited without prejudice to the Supplier liable to be blacklisted accordingly.

12. The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e., with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as may be decided. In case of few items being quoted lowest by a bidder other than a bidder who has quoted lowest rates for majority of the items of the QUOTATIONS, the decision, in such a situation, may be taken to award the supply order to the successful bidder for majority of items only, although at lowest rates as quoted by other bidder, so as to facilitate the monitoring/convenience of supplies from a single/more supplier. Accordingly, the undersigned reserves the right to reject any or all QUOTATIONS without assigning any reasons thereof, either in full or in part.

**AWARD OF CONTRACT**

- a) The purchaser will execute award the purchase order/ Work order to the bid whose quotation has been determined to be substantially responsive and who has offered the lowest price.
- b) The bidder whose bid is accepted will be notified of the execution of the purchase order by the office prior to expiration of the quotation validity period.
- c) The Notification of award to clearly specify any change in the unit price or any other terms conditions accepted.
- d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
- e) Payment will be made within 30 days after the delivery of goods and their acceptance.
- f) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the contract.
- g) KVS reserves the right to split contract into two or more parts.

**PRINCIPAL**

**AGREEMENT**

I/We, hereby undertake that all the terms & conditions for quotation mentioned in this document any changed conditions prior to the dead line for submission of bids shall be accepted to us and I/We shall abide by the same fully.

(Signature of Tenderer for having agreed to above conditions)



## LIST OF FURNITURE ITEMS

## ANNEXURE-C

S.No	NAME OF ITEMS WITH SPECIFICATION	UNIT	RATE	GST	Total (4+5)
1	2	3	4	5	6
1	Table size 5'x3'x2.5' top made of commercial board with mica with pipe frame of 1" square of 16 swg with paint	Each			
2	Dual desk 32"x28"x24" made of 1"sq.pipe of 16 swg angle iron and 1"x1"sq ara with 18mm thick Ply Board with mica nut bolt should be properly welded	Each			
3	Dual desk 36"x32"x31" made of 1"sq.pipe of 16 swg angle iron and 1"x1"sq ara with 18mm thick Ply Board with mica nut bolt should be properly welded	Each			
4	Providing and laying in position specified grade of Marker board Including cost of finishing made of 12mm thick White Laminated board with Aluminium frame with 4 hooks for hanging including fixing charges	Sq.ft			
5	Providing and laying in position specified grade of Wooden Black board Including cost of finishing made of 12mm thick Green & Black Laminate board with Aluminium frame with 4 hooks for hanging including fixing charges	Sq.ft			
6	Providing and laying in position specified grade of Wooden choky Including cost of finishing made of 18mm thick Ply Board choky frame size 18"x24" 4 Legs hits 9" choky frame and 4 Legs arandi wood Laminate teak margin	Sq.ft			
7	Providing and laying in position specified grade of Wooden cupboard including cost of finishing specifications : 18mm Ply Board, 8mm Ply self teak margin, teak molding, teak Corner molding, front side Laminate, lock, handle, hinges, including fixing charges	Cu.ft			
8	Teacher table 36"x24"x30" made of 18mm thick board with 1"sq. pipe of 16 swg	Each			
9	Table size 8'x2'x2.5' top made of commercial board with mica with pipe frame of 1" square of 16 swg with paint	Each			
10	Computer table 36"x24"x30"made of 18mm thick laminated board with 1" sq pipe with base of 2x1 Rectangular pipe	Each			
11	Computer stool 14"x12"x18" top made of 18mm thick laminated board with 1 sq. pipe 16 swg	Each			
12	Supply of Three seat visitor chair Chrome plated made of 1.5 pipe with perforated sheet	Each			
13	Providing and fixing of 18mm commercial board with mica	Sq.ft			
14	Supply of Steel dustbin with carom finish perforated 10x14	Each			
15	Supply of Steel dustbin with carom finish perforated 12x28	Each			
16	Supply of Steel dustbin with carom finish perforated 14x28	Each			
17	Wooden door Repair Labour charge with fevical, nils, Hinges, etc	Each			
18	Wooden podium finishing specifications:-wooden 18mm ply board sliding drawer laminate, foot rest, lock molding, margin	Each			
19	Steel Almirah repainting & denting of steel Almirah	Each			
20	Steel Almirah Changing of legs frame Iron angle 35x35x5	Each			
21	Steel Almirah Changing of Lock	Each			

22	Steel Almirah Changing of handle	Each			
23	Shoe rack made of 18mm commercial board with mica having space for individual shoe 30 box	Each			
24	Teacher chair 1 sq. Pipe of 16 swg with 18mm commercial board with mica	Each			
25	Supply of Plastic pearl black (supreme)	Each			
26	Supply of Plastic royal cushion chair (supreme)	Each			
27	Supply of Plastic chair web (supreme)	Each			
28	Providing and fixing of CRC sheet 16 gauge including welding of sheet and patti work	Sq.ft			
29	Supply of P.V.C clear sheet 3mm	Sq.ft			
30	Iron stool table chair desk welding charge with iron L patti	Each			
31	Providing and laying in position specified grade of E-class room work interactive board safe guard frame wooden sliding block board frame including cost of finishing specification:- 4"x1½" wood frame arandi wood slide channel, ply, laminate, iron L bracket rivets bolts washers etc	R.ft			
32	Providing and laying in position specified grade of E-class room wooden display board including cost of finishing specifications: ply 12mm velvet cloth 12mm pin board teak margin teak molding teak corner molding including fixing charges	Sq.ft			
33	Providing and laying in position specified grade of E-class room wooden sliding double door /single door black/white board including cost of finishing specifications: 18mm ply board teak margin, laminate, Lock, sliding wheel , tower bolt,	Sq.ft			
34	Wooden computer trolley work specification 19mm ply board Laminate slide channel handle lock door corner molding with paint including making charge computer trolley with box size 4ftx 2½ x2ft	Each			
35	Providing and laying in position specified grade of wooden computer Fixed table cum counter including cost of finishing specification: 18mm commercial board 8mm back ply sliding key board CPU Box UPS Box footrest margin molding laminate telescope channel with paint finish including fixing charge	Cu.ft			
36	Providing and laying in position specified grade of Wooden Flash Door 32mm including cost of finishing specifications:- 32mm Flash Door, teak margin handle hinges, fixing charge	Sq.ft			
37	Supply of fibreglass reinforced Asbestos sheet / plane sheet roofing 3mm thickness up to any pitch including fixing	Sq.ft			
38	School Boundary wall Fencing work (Barbed wire punched tape concertina coils, G.I wires 35X35X5 24inch Iron Angle hits Y shape Angle work in built up tubular trusses including cutting, hosting fixing etc. in position and applying a painting and priming coat of approved steel primer welded and bolted including special shaped washers etc.	Sq.ft			
39	Steel work in built up tubular trusses including cutting, hosting, fixing with fastners etc. in position and applying a painting and priming coat of approved steel primer welded and bolted including special shaped washers etc. As per the following specifications: water cooler cover iron angle frame 40x40x4 door frame 35x35x5 mash 25mmx75mm with fixing including fixing charge	Sq.ft			

40	Steel work in built up tubular trusses including cutting, hosting fixing with fastners etc. in position and applying a painting and priming coat of approved steel primer welded and bolted including special shaped washers etc. as per the following specifications: -Iron Angle Door 35X35X5,frame Iron sheet 16swg, Iron Patti 25mmX3mm, Hinges 4inch, Tuber Bolt 09inch	Sq.ft			
41	Providing and laying in position specified grade of aluminium partition work including cost of finishing specifications: Aluminium section 16 swg. Aluminium weeding clear glass 5mm both side laminate board 12mm epdm rubber/Neoprene gasket	Sq.ft			
42	Providing and laying in position specified grade of aluminium sliding window door work including cost of finishing specifications: aluminium section 16 swg. Aluminium weeding clear glass 5mm epdm rubber/Neoprene gasket	Sq.ft			
43	Providing and laying in position specified grade of aluminium door work including cost of finishing specifications: aluminium section 16 swg. Aluminium weeding clear glass 5mm both side laminate board 12mm epdm rubber/Neoprene gasket handle, lock, door closer, tower bolt	Sq.ft			
44	Old Aluminium Partition, door Repair work labour charge	Sq.ft			
45	Desk repair labour charge with fevical nails etc.	Each			
46	Supply of Roofing Nuts & Bolts 2½inch	Each			
47	Wooden Library Table size 6'x3'x2. 1/2' with 6 leg size 2.5" sq Top made of 18mm commercial board with brown sunmica	Each			
48	Wooden Library Table size 4'x3'x2. 1/2' with 4 leg size 2.5" sq Top made of 18mm commercial board with brown sunmica	Each			
49	Executive Chair for Principal Office	Each			
50	Providing and fixing of Window glass	Sq.ft			
	<b>Total</b>				

Signature with Stamp